



Canungra State School

Phone: (07) 5541 6111 Email: canungra@canungrass.eq.edu.au

Christie Street CANUNGRA QLD 4275

2024 Student Resource Scheme

In 2024, Canungra State School will operate a Student Resource Scheme (SRS) for all students in Prep to Year 6. Whilst the cost of providing instruction, administration and facilities for the education of a student is met by the state, a parent/guardian is directly responsible for providing the student with workbooks and other resources. The **2024 SRS will cost \$50.00 per student, families with 3 or more students will have the payment capped at \$150.00.**

The school will offer two different options in 2024:

1. Option A: participation in the SRS
2. Option B: Non-participation in the SRS

Purpose of the SRS:

- Provide parents with cost-effective alternative to purchasing resources
- The SRS is endorsed by the P&C yearly, but managed by the school
- Operates within the guidelines and policies of the Department of Education (DoE)

Option A: Participation in the SRS:

- Participation in the scheme is voluntary
- Parents who choose to participate in the scheme will be required to pay the yearly fee Of \$50.00 and return the participation agreement form (attached)

Benefits of the SRS:

- The SRS ensures that students have the required resources for their education when the school year commences
- The SRS saves parents/guardians time and money in sourcing appropriate materials provided through the scheme
- Every child has exactly what is needed
- Parents/guardians have a hassle-free start to the year
- Teachers have flexibility with resources
- Students have ready access to teacher prepared workbooks and online curriculum resources

Payment options:

- Full payment: Due by Friday 22nd March 2024
- Payment plan: Agreement made as per payment plan by 23rd February 2024 (Centrepay, Cash, EFTPOS, or Bpoint)
- For families experiencing financial hard-ship please contact the school to discuss options with the Principal.

Once a payment option and participation agreement form are completed, SRS resources will be issued to the student. Payment can be made at a later date, students will have full access to online programs once the forms are received. Please ensure you read and understand the terms and conditions on the back of the participation agreement form. paying close attention to the Payment Arrangements, Debt Management and Financial Hardship sections

PLEASE NOTE – PARENT/GAURDIANS WILL ONLY BE INVOICED FOR THE 2024 SRS ONCE AGREEMENT FORMS ARE RETURNED.

Comparison of SRS/Non-participating students

General items	SRS cost	Retail cost for Non-participating students	Temp/permanent use to student
SRS administration fee	\$5.00	\$0	Used
Classroom Resources/Consumables	\$20.00	\$150.00	Owned
Online Curriculum Programs	\$15.00	\$347.00	Hired
Printing/teacher prepared work books	\$10.00	\$50.00	Owned
TOTAL:	\$50.00	\$547.00	

Option B: Non- Participation in the SRS

- Parents who choose not to participate in the SRS will be provided with a list of supplies to purchase and will be invoiced for teacher prepared workbooks, online access and materials.
- Parents wishing to opt-out of the Student Resource Scheme must indicate this by selecting 'NO' on the participation agreement form, sign and return to school.

Kind Regards,
Cindi Dare
Principal

Student Resource Scheme - Participation Agreement Form

The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

Participation

YES I wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.

NO I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme. I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

School Name	
Form Return Date	
Student Name	
Year Level	
Parent Name	
Parent Signature	
Date	

Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.



Terms and Conditions

Definition

- Reference to a "parent" is in accordance with the definition in the *Education (General Provisions) Act 2006* and refers equally to an independent student.

Purpose of the SRS

- In accordance with the *Act*, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
- Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
- The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee.

Participation in the SRS

- Participation in the SRS is optional and parents are under no obligation to participate.
- The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
- Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
- Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
- This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
- Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
- Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
- Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
- Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
- Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

- Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
- The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
- All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
- As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

The Resources

- SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.
- In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
- The resources, as determined and advised by the school may be:
 - retained by the student and used at their discretion; or
 - used/consumed by the student in the classroom; or

- hired to the student for their personal use for a specified period of time.

- All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
- Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.
- The school administration office must be notified immediately of the loss or damage to any hired item.
- Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
- The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
- Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

- Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
- Payment of the participation fee must be made as per the payment methods nominated by the school.
- Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

- Payment of the participation fee is a requirement for continued participation in the SRS.
- Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure <https://ppr.qed.qld.gov.au/pp/debt-management-procedure>

Parents' Experiencing Financial Hardship

- Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
- Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
- The onus of proof of financial hardship is on the parent.
- The school may require annual proof of continuing financial hardship.
- All discussions will be held in the strictest confidence.

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department's website for current TRA rates <https://education.qld.gov.au/about-us/budgets-funding-grants/parents-and-students/textbook-resource-allowance>.
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA directly from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.





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Third Party Website Consent

Privacy Notice

The Department of Education and Training is collecting your personal information on this form in order to obtain consent for disclosure of a student's personal information to facilitate registration and use of third party web based software identified on the form. The information will be used and disclosed by authorised school employees for the purposes outlined on the form.

Student personal information collected on this may also be used or disclosed to third parties where authorised or required by law. This information will be stored securely. If you wish to access or correct any of the personal student information on this form or discuss how it has been dealt with, please contact your student's school in the first instance.

Dear Parent/Guardian,

The use of web based educational resources has risen steadily over the last decade and are increasingly being used by teachers across Queensland to improve student learning outcomes.

Our school and teachers make decisions about the best technology to meet the needs of our students. Sometimes it is beneficial for students to utilise services provided by third party web based providers.

Canungra State School wishes to utilise the third party web based service provider/s listed below to aid students learning. For your student to use the service the teacher will need to register them as a user. Registering with these providers requires student personal information to be disclosed to the provider of the service. In the case of the services outlined below they are private companies that are hosted *outside of Australia*. Outside of Australia means that data that is entered to register for these sites will be stored on servers that are not based in Australia and therefore are not bound by Queensland's privacy laws. Registration may include disclosing the following information about your student:

- Student Name,
- Year group,
- Class Teacher

We need your permission for the registration and use of these sites by your student.

Note: It is not compulsory for you to provide this consent – If you decide not to provide consent, this will not adversely affect academic achievement, or any relationships with teachers or the school.

Before you complete this consent form it is important that you understand the reasons that these websites collect this information, what will be done with it, who else may have access to it and where the data is stored. This information can be found in the hyperlinks below referring to each website's terms and conditions and/or privacy policy.

Please read these and ensure that you understand the implications of using this service before giving your consent. If you have any queries around the storage of student's information, please feel free to contact *Canungra State School* on 07 5541 6111 / admin@canungrass.eq.edu.au

Below are the third-party web-based service providers:

Name of Provider: Mathletics

Type of Service: Supporting mathematics for students both in the classroom and at home through interactive activities, games and challenges.

Website: <https://www.mathletics.com/au/>

Terms of Use: http://www.3plearning.com/terms/?_ga=2.26115380.883428778.1574313761-1811183583.1574313761

Privacy Policy: http://www.3plearning.com/privacy/?_ga=2.228087188.883428778.1574313761-1811183583.1574313761

File Storage: Cloud based servers located in the East US 2 region within Microsoft Azure (<https://azure.microsoft.com/en-au/regions>). This location was chosen as it is one of the most advanced Azure regions.

Name of Provider: Mathseeds

Type of Service: Mathseeds teaches students aged 3-9 core maths and problem solving skills in a fun way. Track & Monitor Progress. Increase Engagement. Curriculum Aligned. Flexible Learning.

Website: <https://mathseeds.com.au/>

Terms of Use: <https://www.3plearning.com/terms/>

Privacy Policy: <https://www.3plearning.com/privacy/>

File Storage: Cloud based servers located in the East US 2 region within Microsoft Azure (<https://azure.microsoft.com/en-au/regions>). This location was chosen as it is one of the most advanced Azure regions.

Name of Provider: Reading Eggs

Type of Service: Reading Eggs is the online reading program that helps children learn to read. Hundreds of online reading lessons, phonics games and books for ages 2–13.

Website: <https://readingeggs.com.au/>

Terms of Use: <https://www.3plearning.com/terms/>

Privacy Policy: <https://www.3plearning.com/privacy/>

File Storage: Cloud based servers located in the East US 2 region within Microsoft Azure (<https://azure.microsoft.com/en-au/regions>). This location was chosen as it is one of the most advanced Azure regions.

Name of Provider: Class Dojo

Type of Service: This service provides teachers with a behaviour management tool and communication with parents.

Website: <https://www.classdojo.com/>

Terms of Use: <https://www.classdojo.com/terms/>

Privacy Policy: <https://www.classdojo.com/privacy/>

File Storage: This service stores information offshore (i.e. Outside of Australia). Stored data is subjected to the privacy and security laws of the offshore location rather than Australian laws.

Name of Provider: Book Creator

Type of Service: This service allows users to create and collaborate on digital books by combining audio, visual and text elements.

Website: <https://bookcreator.com/>

Terms of Use: <https://bookcreator.com/terms-of-service/>

Privacy Policy: <https://bookcreator.com/pp-row/>

File Storage: This service stores information offshore (i.e. Outside of Australia). Stored data is subjected to the privacy and security laws of the offshore location rather than Australian laws.

Name of Provider: Typing Club

Type of Service: This service allows school to help students of all skills level increase their typing speed and accuracy.

Website: <https://www.typingclub.com/>

Terms of Use: <https://www.typingclub.com/terms.html>

Privacy Policy: <https://www.typingclub.com/privacy.html>

File Storage: This service stores information offshore (i.e. Outside of Australia). Stored data is subjected to the privacy and security laws of the offshore location rather than Australian laws.

Name of Provider: ACR assessment and reporting

Type of Service: This service provides a suite of educational assessment and reporting to school for monitoring and intervention for betterment of students' learning outcomes.

Website: <https://oars.acer.edu.au/>

Terms of Use: <https://oars.acer.edu.au/terms-conditions>

Privacy Policy: <https://www.acer.org/privacy>

File Storage: This service stores information inside Australia. Stored data is subjected to the privacy and security of Australian laws.

Student's name: _____

Year level: _____

Please **circle your choice** (or cross out which does not apply) to your child's information being provided to each of the third-party providers for the provision of an educational service.

Mathletics _____ Do Consent / Do Not Consent

Mathseeds _____ Do Consent / Do Not Consent

Reading Eggs _____ Do Consent / Do Not Consent

Class DoJo _____ Do Consent / Do Not Consent

Book Creator _____ Do Consent / Do not Consent

Typing Club _____ Do Consent / Do Not Consent

ACR assessment and reporting _____ Do Consent / Do Not Consent

As a parent or guardian of this student, I have read the terms of use and privacy policy of each of the websites listed. I understand that my student's personal information will be provided to these third party software providers for the purpose of my student's registration and use of the software programs and that this information may be stored outside of Australia.

Parent/Guardian's Name

Parent/Guardian's Signature

Date



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SRS PAYMENT ARRANGEMENT FORM

Section 1: Student Details

Student Name	
Class	
Year level	

Section 2: Payment Arrangement

Payment option	Instalment	Amounts	Option Selected
A single payment for the full years fee	Instalment 1:		
Term instalments (paid over the first 3 terms)	Instalment 1: Instalment 2: Instalment 3:		
An instalment plan as negotiated with the school	Centrepay		
Other			

NOTE: Payment option include: Cash, EFTPOS, Bpoint or Centrepay

Section 4: return the Participation Form

Parents are reminded to complete and return the Participation form when joining the scheme for the first time or opting in/out during your students' enrolment

Have you completed and returned the SRS Participation Agreement form?

Yes No

Please note if you choose to opt out of the SRS, you are still required to complete and return the participation agreement form

Section 4: Parent Details

Parent Name	
Parent Signature	
Date	



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CENTREPAY DEDUCTION FORM

I _____ authorise Canungra State School to set up a Centrepay deduction from my Centrelink account.

Your Details:

Family Name: _____ Given Name: _____

Date of Birth: _____ Ph Number: _____

Centrelink Reference Number: _____

Type of Request

Start a new deduction

Cancel a current deduction Deduction Cancel Date: _____

School Details

Canungra State School
5 Christie Street, Canungra QLD 4275

CSS Centrelink Reference Number: 5 5 5 – 1 1 8 – 1 4 0 – B

Reason for Deduction: Fees

A New Deduction

Which payment do you want the deduction to be taken (e.g. Age Pension, Family Tax Benefit, parental leave etc?)

Amount to be deducted – minimum amount \$10

Each Fortnight \$ _____

Target Amount \$ _____

One Payment Only \$ _____

Or Until Cancelled

Deduction Start Date: _____

Signature of Applicant

Date

OFFICE USE ONLY

Centrepay Processed

Staff Signature _____

Date _____